

MINUTES  
HAMMOND SANITARY DISTRICT  
BOARD OF COMMISSISONERS MEETING  
JANUARY 29, 2019  
[www.hammondsd.com](http://www.hammondsd.com)

The Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana held a regular meeting at 4:05 p.m. in the Conference Room of the Administration Building located at 5143 Columbia Avenue, Hammond, Indiana.

President Dimopoulos called the meeting to order at 4:05 p.m. He stated that the Board held an Executive Session at 3:45 p.m. to discuss personnel and litigation matters in accordance with Indiana Codes.

Commissioners Present: Button, Dimopoulos, Dye, Hawkins, Moore

Commissioners Absent: N/A

District Personnel: Marty Wielgos, District Manager  
Matthew Muta, Deputy District Manager  
Rachel Montes, Business Manager  
Joe Allegretti, Attorney  
Donald Woodard, HSD  
Jeff Massey, HSD  
Dan Zander, HSD  
Becky McKinley, GIS  
Jack Smith, Sewer Department  
Kaleigh Boyle, HSD

Others Present: Mike Hickey, AB&H Donohue

President Dimopoulos stated that the first order of business was the consideration of the January 15, 2019 Board Meeting Minutes.

Button **moved** and Hawkins **seconded** to approve the January 15, 2019 Board Meeting Minutes.

Ayes: Button, Dimopoulos, Dye, Hawkins, Moore

Nays: None

Motion **carried** 5-0. A copy of the January 15, 2019 Board Meeting Minutes are attached to and made a part of these minutes.

**District Manager's Report**

District Manager, Marty Wielgos, stated that this morning at 11 o'clock they had the opening of the bids for the Headworks project. One from Hasse Construction and one from Dyer. Those bids were opened in a public setting and also recorded and those bids are going to go under advisement first reviewed by Dennis from HRC and then submitted to himself and staff so that they can review and then report back to the Board.

MINUTES  
HAMMOND SANITARY DISTRICT  
BOARD OF COMMISSISONERS MEETING  
JANUARY 29, 2019  
[www.hammondsd.com](http://www.hammondsd.com)

**PERSONNEL REPORT**

There was not a personnel report for this meeting.

**RESOLUTIONS**

**The Board considered Resolution No. 2-2019: RE: A Resolution by the Board of Sanitary Commissioners of the Hammond Sanitary District, Lake County, Indiana Entering Into a Services Agreement with Crowe LLP and the Sanitary District of Hammond for Certain Professional Services.**

Rachel asked Mark Adam from Crowe LLP to speak about this Resolution regarding internal controls.

Mark Adam introduced himself and stated that he works with Crowe. This first Resolution is in regards to internal controls. That is state mandated to have internal controls in place at the end of 2017, so what this does is it allows for an assessment of the current internal control process, identify any risks that are currently there and then look at the actual internal controls. Then they will look at if there are any gaps in the internal controls and then provide recommendation for that. They would work with the District, talk with staff and look at current policies and procedures and then generate a report to say here is where some risks are, here there is a gap in internal control and here are some recommendations on how to fix those gaps. That way the District would have something concrete to show the State Board of Accounts when they come in for an audit.

Marty added that what they have talked about over the last couple years is that the District did not have enough personnel, so they have slowly hired a couple people. He and Rachel had sat down and he said before they do a little bit more they need to have an outside company come in assess what State Board is asking of us and to really make sure with what they are planning on doing meets the requirements of State Board. He does not want to do something and hire people and then that is not the area that they are concerned about. They are concerned about somewhere else, so that is the whole idea of bringing Crown in to assess that and make sure that what we currently have and what we would like to do makes sense with State Board of Accounts.

Button **moved** to approve Resolution No. 2-2019 with subject to the following corrections of the contract amount not to exceed \$30,000 as stated in the agreement and to give the Board Secretary authority to execute the agreement and Dye **seconded**.

Ayes: Button, Dimopoulos, Dye, Hawkins, Moore

Nays: None

Motion **carried** 5-0. Resolution No. 2-2019 is attached to and made a part of these minutes.

MINUTES  
HAMMOND SANITARY DISTRICT  
BOARD OF COMMISSISONERS MEETING  
JANUARY 29, 2019  
[www.hammondsd.com](http://www.hammondsd.com)

**The Board considered Resolution No. 3-2019: RE: A Resolution by the Board of Sanitary Commissioners of the Hammond Sanitary District, Lake County, Indiana Entering Into a Services Agreement with Crowe LLP and the Sanitary District of Hammond for Certain Professional Services.**

Button **moved** to approve Resolution No. 3-2019 and authorize Board Secretary to execute the agreement and Moore **seconded**.

Ayes: Button, Dimopoulos, Dye, Hawkins, Moore

Nays: None

Motion **carried** 5-0. Resolution No. 3-2019 is attached to and made a part of these minutes.

**The Board considered the Claims Approval Docket 01-25-19.**

Button **moved** and Dye **seconded** for the approval of the Claims Approval Docket 01-25-19.

Ayes: Button, Dimopoulos, Dye, Hawkins, Moore

Nays: None

Motion **carried** 5-0. A copy of the Claims Approval Docket 01-25-19 is attached to and made a part of these minutes.

**President Dimopoulos called for Old Business**

There was not any old business.

**President Dimopoulos called for New Business**

There was not any new business.

**President Dimopoulos called for Reports from Commissioners**

There were no reports from Commissioners.

**President Dimopoulos called for Public Expression**

There was no public expression.

**President Dimopoulos called for a motion to adjourn the meeting**


Button **moved** and Dye **seconded** for adjournment.

Ayes: Button, Dimopoulos, Dye, Hawkins, Moore

Nays: None

Motion **carried** 5-0. The meeting was adjourned at 4:10 p.m.

MINUTES  
HAMMOND SANITARY DISTRICT  
BOARD OF COMMISSISONERS MEETING  
JANUARY 29, 2019  
[www.hammondsd.com](http://www.hammondsd.com)




---

Sam Dimopoulos, President



---

Michael Dye, Vice-President



---

Dean Button, PE, Member




---

Michael Hawkins, Sr., Member



---

Patrick D. Moore, Member

ATTEST: 

---

Rachel Montes, Secretary

Kaleigh Boyle, Assistant Secretary

Board Minutes Prepared By: Kaleigh Boyle