

MINUTES  
HAMMOND SANITARY DISTRICT  
BOARD OF COMMISSIONERS MEETING  
JANUARY 10, 2017  
[www.hammondsd.com](http://www.hammondsd.com)

The Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana held a regular meeting at 4:19 p.m. in the Conference Room of the Administration Building located at 5143 Columbia Avenue, Hammond, Indiana.

President Button called the meeting to order at 4:19 p.m. He stated that the Board held an Executive Session from 3:45 p.m. until 4:15 p.m. to discuss personnel and litigation matters in accordance with Indiana codes.

Commissioners Present: Button, Dimopoulos, Dye, Hawkins, Muta

Commissioners Absent: N/A

District Personnel: Marty Wielgos, District Manager  
Rachel Montes, Business Manager  
Joe Allegretti, Attorney  
Donald Woodard, HSD  
Rick Sutton, HSD  
Jeff Massey, HSD  
Jack Smith, Sewer Department  
Rebecca McKinley, GIS Department  
Kaleigh Boyle, HSD  
Justin Stowe, HSD

Others Present: Mike Hickey, AB&H Donohue

The meeting started with the Pledge of Allegiance.

President Button stated that the first order of business was the consideration of the December 13, 2016 board meeting minutes.

Dye **moved** and Dimopoulos **seconded** to approve the December 13, 2016 Board Meeting Minutes.

Ayes: Button, Dimopoulos, Dye, Hawkins, Muta

Nays: None

Motion **carried** 5-0. A copy of the December 13, 2016 Board Meeting Minutes are attached to and made a part of these minutes.

**District Manager's Report**

District Manager, Marty Wielgos, stated that he had nothing to report at this time unless somebody has questions for him.

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**PERSONNEL REPORT**

There was no personnel report.

**FINANCIAL REPORT**

Business Manager, Rachel Montes, reported that no funds ended with a cash deficit. Sewer Department actually ended with a positive cash balance. She also wanted to point out that overtime has significantly decreased from 2014 to 2016- about \$92,500 in 2015 and 56,000 in 2016.

President Button verified that is comprehensively Sewer and HSD.

Rachel answered yes.

**DEPARTMENT REPORTS**

**GIS REPORT**

Becky McKinley stated that she had nothing to highlight, but will answer any questions.

**SEWER REPORT**

Jack Smith stated that he had nothing to highlight at this time, but will answer any questions.

**CONSULTANTS REPORTS**

**AB&H Donahue Consultant Report**

Mike Hickey stated that everybody should have a copy of the status report. He would be happy to answer any questions.

**RESOLUTIONS**

**The Board considered Resolution No. 1-2017: RE: A Resolution by the Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana Adopting Internal Control Standards.**

Dye **moved** and Muta **seconded** to approve Resolution No. 1-2017.

Ayes: Button, Dimopoulos, Dye, Hawkins, Muta

Nays: None

Motion **carried** 5-0. A copy of Resolution 1-2017 is attached to and made a part of these minutes.

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**The Board considered Resolution No. 2-2017: RE: A Resolution by the Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana Establishing a Policy on Materiality for Reporting Irregular Variances, Losses, Shortages and Thefts.**

Dye **moved** and Muta **seconded** to approve Resolution No. 2-2017.

Ayes: Button, Dimopoulos, Dye, Hawkins, Muta

Nays: None

Motion **carried** 5-0. A copy of Resolution 2-2017 is attached to and made a part of these minutes.

**The Board considered Resolution No. 3-2017: RE: A Resolution by the Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana Authorizing for Change Order #2 for the Secondary Treatment Expansion Project Additional Costs for Items Listed Below.**

Marty stated that he passed out a detailed list that Rick put together on that, so if there are any questions he is sure Rick would be happy to answer those.

President Button commented that he would like to add that the motion include authorizing District Manager to execute the change order attached.

Dye **moved** and Muta **seconded** to approve Resolution No. 3-2017.

Ayes: Button, Dimopoulos, Dye, Hawkins, Muta

Nays: None

Motion **carried** 5-0. A copy of Resolution 3-2017 is attached to and made a part of these minutes.

**The Board considered Resolution No. 4-2017: RE: A Resolution by the Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana Authorizing the Funding of the 2017 Hammond/Munster Household Flood Protection Program.**

Dimopoulos **moved** and Dye **seconded** to approve Resolution No. 4-2017.

Ayes: Button, Dimopoulos, Dye, Hawkins, Muta

Nays: None

Motion **carried** 5-0. A copy of Resolution 4-2017 is attached to and made a part of these minutes.

**The Board considered Resolution No. 5-2017: RE: A Resolution by the Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana for Non SRF Eligible Engineering Assistance.**

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Hawkins **moved** and Dye **seconded** to approve Resolution No. 5-2017.

Ayes: Button, Dimopoulos, Dye, Hawkins, Muta

Nays: None

Motion **carried** 5-0. A copy of Resolution 5-2017 is attached to and made a part of these minutes.

**The Board considered Resolution No. SW1-2017: RE: A Resolution by the Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana Authorizing the Permanent Transfer of \$637,909 from the Storm Water Fund (425) to the Sewer Maintenance Fund (608).**

Muta **moved** and Hawkins **seconded** to approve Resolution No. SW1-2017.

Ayes: Button, Dimopoulos, Dye, Hawkins, Muta

Nays: None

Motion **carried** 5-0. A copy of Resolution SW1-2017 is attached to and made a part of these minutes.

**The Board considered Resolution No. SW2-2017: RE: A Resolution by the Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana Authorizing an Agreement Between the Lake County Soil and Water Conservation District and the City of Hammond.**

Dye **moved** and Hawkins **seconded** to approve Resolution No. SW2-2017.

Ayes: Button, Dimopoulos, Dye, Hawkins, Muta

Nays: None

Motion **carried** 5-0. A copy of Resolution SW2-2017 is attached to and made a part of these minutes.

**The Board considered the 2017 Board Meeting Dates.**

Dye **moved** and Dimopoulos **seconded** to approve the 2017 Board Meeting Dates. .

Ayes: Button, Dimopoulos, Dye, Hawkins, Muta

Nays: None

Motion **carried** 5-0. A copy of the 2017 Board Meeting Dates is attached to and made a part of these minutes.

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**The Board considered the Bank Reconciliation for December 31, 2016.**

Muta **moved** Hawkins **seconded** to approve the Bank Reconciliation for December 31, 2016.

Ayes: Button, Dimopoulous, Dye, Hawkins, Muta

Nays: None

Motion **carried** 5-0. A copy of the Bank Reconciliation for December 31, 2016 is attached to and made a part of these minutes.

**The Board considered the Claims Approval Docket 01-10-17.**

Dye **moved** Muta **seconded** to approve Claims Approval Docket 01-10-17.

Ayes: Button, Dimopoulous, Dye, Hawkins, Muta

Nays: None

Motion **carried** 5-0. A copy of Claims Approval Docket 01-10-17 is attached to and made a part of these minutes.

**President Button called for Old Business**

There was no old business.

**President Button called for New Business**

Marty asked Mr. Woodard to briefly talk about the calendar that he passed out. Please let the commissioners know exactly how that came about and also that he is in the book.

Don replied that he does not have the book here, but there is a Professor at IU that wrote a book about restoration of the Calumet region and the picture of him standing in Plant looking for fish is in there. The IWEA that he is a member of wanted to know if the District wanted to submit some pictures, so he did and it is in the calendar.

President Button questioned if they were pictures taken by Don.

Don answered that the big one was taken by Rick, but the others he did take.

**President Button called for Reports from Commissioners**

There were no reports from commissioners.

**President Button called for Public Expression**

There was no public expression.

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**President Button called for a motion to adjourn the meeting**

Dye **moved** and Dimopoulos **seconded** for adjournment.

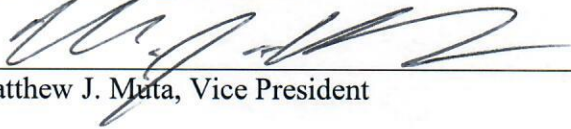
Ayes: Button, Dimopoulos, Dye, Hawkins, Muta

Nays: None

Motion **carried** 5-0. The meeting was adjourned at 4:30 p.m.



Dean Button, PE, President

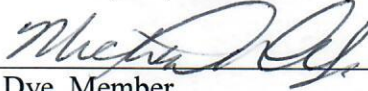


Matthew J. Muta, Vice President

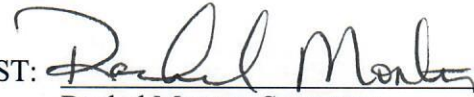
Sam Dimopoulos, Member



Michael Hawkins, Sr., Member



Michael Dye, Member

ATTEST: 

Rachel Montes, Secretary

Kaleigh Boyle, Assistant Secretary

Board Minutes Prepared By: Kaleigh Boyle