

MINUTES
HAMMOND SANITARY DISTRICT
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 26, 2017
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The Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana held a regular meeting at 4:00 p.m. in the Conference Room of the Administration Building located at 5143 Columbia Avenue, Hammond, Indiana.

President Button called the meeting to order at 4:00 p.m. He stated that the Board held an Executive Session from 3:45 p.m. until 3:55 p.m. to discuss personnel and litigation matters in accordance with Indiana codes.

Commissioners Present: Button, Dimopoulos, Dye, Hawkins, Moore

Commissioners Absent: N/A

District Personnel: Marty Wielgos, District Manager
Matthew Muta, Deputy District Manager
Rachel Montes, Business Manager
Joe Allegretti, Attorney
Jeff Massey, HSD
Jack Smith, Sewer Department
Rebecca McKinley, GIS Department
Kaleigh Boyle, HSD

Others Present: Mike Hickey, AB&H Donohue

The meeting started with the Pledge of Allegiance.

President Button stated that the first order of business was the consideration of the September 12, 2017 Board Meeting Minutes.

Dye **moved** and Dimopoulos **seconded** to approve the September 12, 2017 Board Meeting Minutes.

Ayes: Button, Dimopoulos, Dye, Hawkins, Moore

Nays: None

Motion **carried** 5-0. A copy of the September 12, 2017 Board Meeting Minutes are attached to and made a part of these minutes.

DISTRICT MANAGER'S REPORT

District Manager, Marty Wielgos, stated that he did not have anything to report at this meeting.

President Button commented that it is nice to see Rick back.

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Rick replied that it is good to be back.

PERSONNEL REPORT

President Button stated that the Board has received a copy of a personnel action.

Dye **moved** and Hawkins **seconded** to approve the Personnel Report.

Ayes: Button, Dimopoulos, Dye, Hawkins, Moore

Nays: None

Motion **carried** 5-0.

DEPARTMENT REPORTS

Safety Report

Matt Muta asked the Board to let him know if they like the new format of report or not. He made a new template for it. The new software that we use for the safety input kind of generates this so there are some changes he can make if there is anything else they would like to see or if they read through it and think it is too much (too busy), please let him know. He is open to suggestions.

Marty added that Matt has been doing a great job. He has filled in- he has been assigned different projects and he is always on top of it. He is also helping monitor the project on Linden. We needed a warm body because there is a lot of things going on there with some of these apartment buildings where we have a carryover of leases, so he is making sure that those all follow through. People needing to be gone he is making sure that they are gone. In just a short period of time, he has really been a great asset to the District and to him so he just wanted to let the Board know that.

President Button replied that his presence is very much noted. They miss him on the Board, but is very glad with where he is at now. His question on the Safety Report is if it will be a running report all the time. He knows we had to catch up, but was he just doing January through September now and then only a monthly report after or is it going to be a running report.

Matt responded that is a great question. The reason why he did January through September is because that is all that is in the system right now. He thinks that they got that new software online in February, so this reflects everything that has happened since the new software has been put online and then once we get a year's worth of data, he can limit it to six months, he can limit it to a year. We can do whatever we want. He is open to suggestions with how detailed he gets with the report.

Vice-President Dye commented with this being a year-to-date report, he thinks with the few incidences that we have had so far in one year time he thinks is adequate.

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Marty added that he does not know if we should have the names of the individuals on there. That would be on his report which is private in case he or Rachel need to see, but for everything that is delivered out—

Commissioner Dimopoulos stated that it should only say the position of the employee on report.

Vice-President Dye agreed and said that we do not want that information to get out.

President Button also agreed, but clarified that the filing with OSHA does need to have the name on it.

Dye **moved** and Moore **seconded** to adopt the Safety Report.

Vice-President Dye stated that under the description of the incident to clean that up like Marty suggested to remove the names from there- just a brief description of what happened because it does call out their name.

Ayes: Button, Dimopoulos, Dye, Hawkins, Moore

Nays: None

Motion **carried** 5-0.

RESOLUTIONS

The Board considered Resolution No. 42-2017 (Revised): RE: A Resolution by the Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana Authorizing a New Voluntary Retirement Program Through Year-End 2017.

Hawkins **moved** and Moore **seconded** to approve Resolution No. 42-2017.

Ayes: Button, Dimopoulos, Dye, Hawkins, Moore

Nays: None

Motion **carried** 5-0. A copy of Resolution 42-2017 is attached to and made a part of these minutes.

The Board considered Resolution No. 43-2017: RE: A Resolution of the Hammond Sanitary District Board of Sanitary Commissioners Approving and Authorizing Execution of Certificates of Substantial and Final Completion of the Fine Bubble Diffuser Replacement Project.

Dye **moved** and Dimopoulos **seconded** to approve Resolution No. 43-2017.

Ayes: Button, Dimopoulos, Dye, Hawkins, Moore

Nays: None

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Motion **carried** 5-0. A copy of Resolution 43-2017 is attached to and made a part of these minutes.

The Board considered the Claims Approval Docket 09-26-17.

Moore **moved** and Hawkins **seconded** to approve Claims Approval Docket 09-26-17.

Ayes: Button, Dimopoulous, Dye, Hawkins, Moore

Nays: None

Motion **carried** 5-0. A copy of Claims Approval Docket 09-26-17 is attached to and made a part of these minutes.

President Button called for Old Business

There was no old business.

President Button called for New Business

There was no new business.

President Button called for Reports from Commissioners

There were no reports from commissioners.

President Button called for Public Expression

There was no public expression.

President Button called for a motion to adjourn the meeting

Dye **moved** and Dimopoulos **seconded** for adjournment.

Ayes: Button, Dimopoulos, Dye, Hawkins, Moore

Nays: None

Motion **carried** 5-0. The meeting was adjourned at 4:06 p.m.

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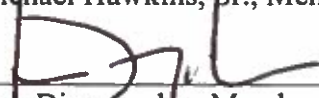


Dean Button, PE, President

Michael Dye, Vice-President




Michael Hawkins, Sr., Member



Sam Dimopoulos, Member



Patrick Moore, Member

ATTEST: 
Rachel Montes, Secretary
Kaleigh Boyle, Assistant Secretary

Board Minutes Prepared By: Kaleigh Boyle