

MINUTES
HAMMOND SANITARY DISTRICT
BOARD OF COMMISSISONERS MEETING
APRIL 28, 2020
www.hammondsd.com

The Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana held a regular meeting at 4:01 p.m. in the Conference Room of the Administration Building located at 5143 Columbia Avenue, Hammond, Indiana.

President Dimopoulos called the meeting to order at 4:01 p.m.

Commissioners Present: Dimopoulos

Commissioners Present Remotely: Dye, Hawkins, Miller, Moore

Commissioners Absent: N/A

District Personnel: Marty Wielgos, District Manager
Joseph Allegretti, HSD Attorney
Rachel Montes, Business Manager
Kaleigh Boyle, HSD

District Personnel Present Remotely: Matthew Muta, Deputy District Manager
Jeffrey Massey, HSD
Dan Zander, HSD
Jack Smith, Sewer Department
Rebecca McKinley, GIS Department

Others Present Remotely: Mike Hickey, MJHY LLC

The meeting started with the Pledge of Allegiance.

President Dimopoulos stated that after the Pledge, they are going to start with a roll call for attendance and when they are voting on anything, they will have to do a roll call again. Anybody speaking must state their name beforehand. The Board Commissioners will need to delegate the President the authority to execute all warrants, documents, minutes, etc. on behalf of the Commission eliminating the need to collect signatures from board members participating electronically.

Dye **moved** and Miller **seconded** to agree to terms and conditions read by President Dimopoulos.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Moore

Nays: None

Motion **carried** 5-0.

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President Dimopoulos stated that the next order of business was the consideration of the April 14, 2020 Board Meeting Minutes.

Dye **moved** and Moore **seconded** to approve the April 14, 2020 Board Meeting Minutes.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Moore

Nays: None

Motion **carried** 5-0.

District Manager's Report

District Manager, Marty Wielgos, stated that the only thing he had to report is first off, the Plant is running extremely well as always. They have been very fortunate that they have nobody sick at the Plant. They are assuming that the Governor has said that he wants to reopen the State up on the 1st which is Friday, so according to the Mayor they will start that following Monday where everybody will be back at work. The only people rotating here at the District were the office staff- only about six people- who were rotating days, but the rest of the Plant (100+ people) were all here working their regular shifts and hours. Monday, they will be back at full staff. What they are implementing through City guidelines is that the only gate that will be open is the North gate. It will be open starting at 6 o'clock. Everyone entering the Plant will get a forehead scan to check their temperature and also, they will be signed in and given a mask. If their temperature is over 101, they will not be allowed to enter the Plant and if they are an employee, they are instructed to go home and call their immediate supervisor once they get home and that immediate supervisor will tell them what they are going to do. That will remain into effect for a period of time until the City changes its plans. This will be put into effect across the City- at City Hall, Sanitary District, Water Department and Port Authority. That is what is going to start happening starting Monday. Other than that, that is all that he has.

Commissioner Miller questioned if there is a problem within the offices where people may cross paths. She knows they have a situation in her building where they are really close together and she was wondering if the District had that same situation of having to move individual offices.

Marty replied that actually they are pretty fortunate here. The building is much larger than the number of people it was intended to have in it, so they are pretty spread out. Even downstairs where Rachel and Accounting and everyone else is, so they are very fortunate that because the building was designed to have more employees in it than what they currently have today and it is pretty much that way across the Plant. They sit on about 25 acres here so it is pretty spread out. Even when everybody is here all day long, in the Plant they are really spread out.

Commissioner Moore asked about the protocol if an employee is sent away due to a high temperature.

Marty answered they will go home and call their supervisor; the supervisor will get information on why he/she was turned away from the gate and then supervisor will contact him and they will

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figure out exactly what they need to do. He guesses until they actually run into the situation, he does not know. He is not going to penalize anybody if they are turning them away, but what they exactly will do, he is not sure. They will have to wait and see if they have an incident and he and Rachel will get together and decide the next course of action.

PERSONNEL REPORT

There was no personnel report.

The Board considered the Claims Approval Docket 04-28-20.

Moore **moved** and Hawkins **seconded** for the approval of the Claims Approval Docket 04-28-20.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Moore

Nays: None

Motion **carried** 5-0.

President Dimopoulos called for Old Business

There was not any old business.

President Dimopoulos called for New Business

There was not any new business.

President Dimopoulos called for Reports from Commissioners

There were no reports from Commissioners.

President Dimopoulos called for Public Expression

There was no public expression.

President Dimopoulos called for a motion to adjourn the meeting

Dye **moved** and Miller **seconded** for adjournment.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Moore

Nays: None

Motion **carried** 5-0. The meeting was adjourned at 4:09 p.m.

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Sam Dimopoulos, President

15/

Michael Dye, Vice-President
(Attending and voting via teleconference)

15/


Michael Hawkins, Sr., Member
(Attending and voting via teleconference)

15/

Owana Miller, Member
(Attending and voting via teleconference)

15/

Patrick D. Moore, Member
(Attending and voting via teleconference)

ATTEST: 
Rachel Montes, Secretary
Kaleigh Boyle, Assistant Secretary

Board Minutes Prepared By: Kaleigh Boyle