

MINUTES
HAMMOND SANITARY DISTRICT
BOARD OF COMMISSISONERS MEETING
MARCH 15, 2022
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The Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana held a regular meeting at 4:03 p.m. in the Conference Room of the Administration Building located at 5143 Columbia Avenue, Hammond, Indiana.

President Dimopoulos called the meeting to order at 4:03 p.m. He stated that the Board held an Executive Session prior to the meeting to discuss personnel and litigation matters in accordance with Indiana Codes.

Commissioners Present: Dimopoulos, Dye, Rubio

Commissioners Present Remotely: Hawkins

Commissioners Absent: Miller

District Personnel Present: Matthew Muta, Deputy District Manager
Joseph Allegretti, HSD Attorney
Jeffrey Massey, HSD
Dan Zander, HSD
Robert Szczudlo, HSD
Jack Smith, Sewer Department
Jonathan Albers, HSD
Brandon Vanes, HSD
Jessie Amezcua, HSD

Others Present: Natalie Cook, Donohue
Ken Schoon, Town of Munster

Others Present Remotely: Mike Hickey, MJHY, LLC

President Dimopoulos stated that the first order of business is the consideration of the January 25, 2022 Board Meeting Minutes.

Hawkins **moved** and Rubio **seconded** to approve the February 15, 2022 Board Meeting Minutes.

Ayes: Dimopoulos, Dye, Hawkins, Rubio
Nays: None
Motion **carried** 4-0.

Chief Executive Officer's Report

President Dimopoulos commented that the Chief Executive Officer, Marty Wielgos, is home sick today, so Matthew Muta would be taking his place.

Matthew Muta joked that the B-team was taking over the meeting today. He stated that the biggest

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thing they have going on is five new hires. Two in Operations, two in Sewer and one in the Lab. Several of which have already started, so that is great. They have a few more new hires coming for some job postings as well. That is really about it. That is all he has.

PERSONNEL REPORT

President Dimopoulos commented that there was no Personnel Report, so he is sure the Board will receive that information with the new hires at the next meeting.

FINANCIAL REPORT

President Dimopoulos noted that Business Manager, Rachel Montes, is also not here today and is home sick, so they do not have a Financial Report to review, so the Board will move on.

DEPARTMENT REPORTS

Safety Report

No questions or comments.

GIS Report

No questions or comments.

Sewer Maintenance Report

No questions or comments.

CONSULTANT REPORTS

MJHY, LLC

Mike Hickey stated that the Board should have a copy of his status report. He would be happy to take any questions if they had them. Activity regarding the Long-Term Control Plan is the Financial Capability Analysis. They have been working with Karl Cender and getting him the information that he needs and is analyzing it, so the ball is in his court right now. He will keep the Board updated, but that is all that he has.

Commissioner Hawkins asked if the Town of Griffith has supplied all of the information that was due.

Mike Hickey replied yes, they have. There are a couple minor comments on what they submitted, but Max is kind of recommending they hold off, but yes they have everything they need from Griffith.

Donohue

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Natalie Cook said that the Board should have a status report from her as well. They are planning on reporting on the energy savings projects- the conclusions of those first couple projects next week. That is going to include conversation about a UV disinfection project, changes to the digester gas usage and upgrading the blowers and boilers in the Power building. That meeting will be with Attorney Allegretti, Jeff, Marty and Rachel.

RESOLUTIONS

The Board considered Resolution No. 06-2022: RE: A Resolution by the Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana Amending Salaries and Wage Rates for the Hammond Sanitary District for the Year 2022.

Vice-President Dye asked if these are the wage increases that Marty talked about at the last meeting.

Matt Muta answered yes.

Dye **moved** and Rubio **seconded** to approve Resolution No. 06-2022.

Ayes: Dimopoulos, Dye, Hawkins, Rubio
Nays: None
Motion **carried** 4-0.

The Board considered Resolution No. 07-2022: RE: A Resolution by the Board of Sanitary Commissioners of the Hammond Sanitary District, Lake County, Indiana Adopting the 2022 Financial Expenditure Plan for the Pretreatment Fund (609) in the Amount of \$514,090

Hawkins **moved** and Rubio **seconded** to approve Resolution No. 07-2022.

Ayes: Dimopoulos, Dye, Hawkins, Rubio
Nays: None
Motion **carried** 4-0.

The Board considered Resolution No. 08-2022: RE: A Resolution by the Board of Sanitary Commissioners of the Hammond Sanitary District, Lake County, Indiana Adopting the 2022 Financial Expenditure Plan for the Operation and Maintenance Fund (606) in the Amount of \$24,330,388

Dye **moved** and Rubio **seconded** to approve Resolution No. 08-2022.

Ayes: Dimopoulos, Dye, Hawkins, Rubio
Nays: None
Motion **carried** 4-0.

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Commissioner Hawkins commented that the Financial Expenditure Plan for this year notes and forecasts a customer community revenue increase of about 42%. He realizes that is a forecast, but the Board knows that through the completion of the cost-of-service study, the District is going to get an additional amount of money that certainly will be good for their bottom line. Thank you.

The Board considered Resolution No. 09-2022: RE: A Resolution Authorizing Execution of a Release and Termination of Easement to Accommodate the Vacation of an Alley in the 5100 Block of Hohman Avenue

Dye **moved** and Rubio **seconded** to approve Resolution No. 09-2022.

Ayes: Dimopoulos, Dye, Hawkins, Rubio
Nays: None
Motion **carried** 3-0.

The Board considered Resolution No. 10-2022: RE: A Resolution Authorizing Execution of a Release and Termination of Easement to Accommodate the Development of Forsyth Square

Rubio **moved** and Dye **seconded** to approve Resolution No. 10-2022.

Commissioner Hawkins wanted to note that this Resolution and the prior Resolution entail no infrastructure with the land that is being released which is very good for them.

Ayes: Dimopoulos, Dye, Hawkins, Rubio
Nays: None
Motion **carried** 4-0.

The Board considered Resolution No. 11-2022: RE: A Resolution of the Board of Sanitary Commissioners of the Hammond Sanitary District Determining Certain Equipment of the District to be Surplus and Providing for Its Public Sale

Vice-President Dye asked Matthew Muta if this was in addition to the other items that they had in the last meeting.

Jeff Massey and Attorney Allegretti both responded yes. Attorney Allegretti explained that this is a new item.

Hawkins **moved** and Rubio **seconded** to approve Resolution No. 11-2022.

Ayes: Dimopoulos, Dye, Hawkins, Rubio
Nays: None

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Motion **carried** 4-0.

The Board considered the Bank Reconciliation Document dated Period 13, 2021 (2).

Rubio **moved** and Hawkins **seconded** for the approval of the Bank Reconciliation Document dated Period 13, 2021 (2).

Ayes: Dimopoulos, Dye, Hawkins, Rubio

Nays: None

Motion **carried** 4-0.

The Board considered the Bank Reconciliation Document dated February 28, 2022.

Dye **moved** and Rubio **seconded** for the approval of the Bank Reconciliation Document dated February 28, 2022.

Ayes: Dimopoulos, Dye, Hawkins, Rubio

Nays: None

Motion **carried** 4-0.

The Board considered the Claims Approval Docket 03-15-22.

Hawkins **moved** and Rubio **seconded** for the approval of the Claims Approval Docket 03-15-22.

Ayes: Dimopoulos, Dye, Hawkins, Rubio

Nays: None

Motion **carried** 4-0.

President Dimopoulos called for Old Business

There was no old business to discuss.

President Dimopoulos called for New Business

There was not any new business to discuss.

President Dimopoulos joked how quickly things go when Marty is not here.

President Dimopoulos called for Reports from Commissioners

There were no reports from Commissioners.

President Dimopoulos called for Public Expression

There was not any public expression.

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President Dimopoulos called for a motion to adjourn the meeting

Dye **moved** and Rubio **seconded** for adjournment.

Ayes: Dimopoulos, Dye, Hawkins, Rubio

Nays: None

Motion **carried** 4-0. The meeting was adjourned at 4:16 p.m.

Sam Dimopoulos, President

Michael Dye, Vice-President

Michael Hawkins, Sr., Member

Owana Miller, Member

Monica Rubio, Member

ATTEST: _____

Rachel Montes, Secretary

Kaleigh Boyle, Assistant Secretary

Board Minutes Prepared By: Kaleigh Boyle