

MINUTES
HAMMOND SANITARY DISTRICT
BOARD OF COMMISSIONERS MEETING
AUGUST 9, 2022
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The Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana held a regular meeting at 4:00 p.m. in the Conference Room of the Administration Building located at 5143 Columbia Avenue, Hammond, Indiana.

President Dimopoulos called the meeting to order at 4:00 p.m. He stated that the Board held an Executive Session prior to the meeting to discuss personnel and litigation matters in accordance with Indiana Codes.

Commissioners Present: Dimopoulos, Dye, Hawkins, Rubio

Commissioners Present Remotely: Miller

Commissioners Absent: N/A

District Personnel Present: Marty Wielgos, Chief Executive Officer
Matthew Muta, Deputy District Manager
Rachel Montes, Business Manager
Joseph Allegretti, HSD Attorney
Jeffrey Massey, HSD
Dan Zander, HSD
Tom Ramker, HSD
Jack Smith, Sewer Department
Rebecca McKinley, GIS
Kaleigh Boyle, HSD
Jessie Amezcua, HSD

Others Present: Michael Hickey, MJHY
Natalie Cook, Donohue
Jeremy Brown, Leopardo
Justin Jezierski, Leopardo

The meeting started with the Pledge of Allegiance.

President Dimopoulos stated they are going to change the order of things. Leopardo is here, so they are going to ask them to do a small presentation for them on the status of the project. He asked if they could do that now, so they can then move forward with the regular order of business.

Justin from Leopardo said no presentation, but he will give a brief update. They met with the team today to provide a design review with all the changes they talked about during the scope workshop and deciding where things are. They got some great feedback from the team here and they are going to continue to update some costs and savings numbers as well as change some

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things based on the feedback they got today. They are 2-3 months away from finalizing everything, but they thought this was a good check-in time to get some feedback on the design.

President Dimopoulos asked if there have been any issues.

Justin answered no issues. They are continuing to work with Nipsco (the utility) because they have some tie-ins that they are doing with them. There are some entities still out there that were not at meeting today, but so far so good. He also wanted to mention that they have their golf outing this week if anybody is wanting to attend, there are some extra slots. You can bring a guest, but he does believe registering closes today.

President Dimopoulos stated that the next order of business is the consideration of the July 26, 2022 Board Meeting Minutes.

Dye **moved** and Hawkins **seconded** to approve the July 26, 2022 Board Meeting Minutes.

President Dimopoulos explained that since Commissioner Miller is on Zoom all votes will be done as roll call votes today.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio
Nays: None
Motion **carried** 5-0.

Chief Executive Officer's Report

Chief Executive Officer, Marty Wielgos, stated that he did not have much to report today. Like he said, staff met with and he sat in on part of the meeting with Leopardo. It started at 1 pm and they just finished prior to board meeting. A lot of information exchanged, a lot of conversation back and forth on the projects. He is really excited to get started with that to be honest. He is especially excited about selling the gas back to Nipsco. He cannot wait until they start doing it. Other than that, if the Board has any questions, he would be happy to answer.

PERSONNEL REPORT

There was no Personnel Report.

DEPARTMENT REPORTS

Safety Report

No questions or comments.

GIS Report

Commissioner Hawkins wanted to note that Becky is going to be retiring.

Becky replied she is at the end of September.

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President Dimopoulos asked how many years she has been here.

Becky answered over 27 years. It would be 28 in March. Like she said in her report, she wanted to thank the Board and staff for everything. She had a great career and really enjoyed it.

Sewer Maintenance Report

No questions or comments.

CONSULTANT REPORTS

MJHY, LLC

Mike Hickey stated that the Board should have a copy of his status report. He just wants to report on a couple of things. Item 5 is the Consent Decree status report and that was due today. It was sent out to EPA. Item 8 is the Post Construction Monitoring Plan for disinfection. EPA and IDEM called and had a couple questions, so he and Jeff will be meeting with EPA on Thursday and will let the Board know how that went next time.

Donohue

Natalie Cook said the Board has a status report from them as well. They are looking forward to hearing more information from IDEM on the call on Thursday. She is happy to take any other questions.

Commissioner Hawkins asked what is a capacity charge letter.

Natalie explained that the capacity charge letter was specifically evaluating how capacity charges are split up between customer communities.

RESOLUTOINS

The Board considered Resolution No. 25-2022: RE: A Resolution of the Board of Sanitary Commissioners of the Sanitary District of Hammond Authorizing and Designating Signatories for Sanitary District Deposits.

Dye **moved**—

Commissioner Hawkins asked why. He asked what precipitated this.

Marty answered that they are moving money from one bank to another.

Commissioner Hawkins asked if any one check or withdrawal takes one signature.

Rachel said the City Controller, Megan Flores is the one who signs.

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Commissioner Hawkins clarified that all checks from the District are signed or automatically signed by her. He asked again if it is only her and that nobody from the District here signs any. It is just her signature and not two signatures.

Rachel said that no two signatures, but the way the checks are issued it goes from a requisition. Someone (an employee) fills out a requisition and then it goes to that department head who initials that they authorize the purchase. Then, it goes to either her or Marty (she has an amount she can sign for). The purchasing manager, Rich McGehee has an amount of \$1000, Rachel has up to \$15,000 and then Marty signs for anything over \$15,000. The requisition gets signed and then turned in. It then comes for review. Brandon reviews and she reviews and it comes to the Board on the claim docket. Megan and the Board both sign the claim docket. Marty again signs the claim, the claim form and then a check gets cut.

and Hawkins **seconded** to approve Resolution No. 25-2022.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 5-0.

The Board considered the Claims Approval Docket 08-09-22.

Hawkins **moved** and Dye **seconded** for the approval of the Claims Approval Docket 08-09-22.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 5-0.

President Dimopoulos called for Old Business

There was no old business to discuss.

President Dimopoulos called for New Business

There was no new business to discuss.

President Dimopoulos called for Reports from Commissioners

There were no reports from Commissioners.

President Dimopoulos called for Public Expression

There was no Public Expression.

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President Dimopoulos called for a motion to adjourn the meeting

Hawkins **moved** and Dye **seconded** for adjournment.

Ayes: Dimopoulos, Hawkins, Miller

Nays: None

Motion **carried** 5-0. The meeting was adjourned at 4:10 p.m.

Sam Dimopoulos, President

Michael Dye, Vice-President

Michael Hawkins, Sr., Member

Owana Miller, Member

Monica Rubio, Member

ATTEST: _____
Rachel Montes, Secretary
Kaleigh Boyle, Assistant Secretary

Board Minutes Prepared By: Kaleigh Boyle