

MINUTES
HAMMOND SANITARY DISTRICT
BOARD OF COMMISSIONERS MEETING
DECEMBER 12, 2023
www.hammondsd.com

The Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana held a regular meeting at 4:00 p.m. in the Conference Room of the Administration Building located at 5143 Columbia Avenue, Hammond, Indiana.

President Dimopoulos called the meeting to order at 4:00 p.m. He stated that the Board held an Executive Session prior to the meeting to discuss personnel and litigation matters in accordance with Indiana Codes.

Commissioners Present: Dimopoulos, Dye, Hawkins, Miller, Rubio

Commissioners Present via Zoom: N/A

District Personnel Present: Matthew Muta, Deputy District Manager
Rachel Montes, Business Manager
Joseph Allegretti, HSD Attorney
Jeffrey Massey, HSD
Dan Zander, HSD
Sharon Szany, HSD
Bob Szczudlo, HSD
Jack Smith, Sewer Department
Kaleigh Boyle, HSD
Jessie Amezcua, HSD

Others Present: Megan Flores, City of Hammond Controller
Michael Hickey, MJHY
Natalie Cook, Donohue

The meeting started with the Pledge of Allegiance.

President Dimopoulos commented that he would first like to welcome our City Controller to the meeting today. It is her first view at how they conduct business here. He joked for everyone to stay on their toes.

President Dimopoulos stated that the first order of business is the consideration of the November 14, 2023 Board Meeting Minutes.

Dye **moved** and Rubio **seconded** to approve the November 14, 2023 Board Meeting Minutes.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 5-0.

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President Dimopoulos stated that the Board is going to get a brief summary from Jeff on how the Plant is running today.

Jeff Massey said that the Plant is running very well. They are working on general maintenance to get ready for the cold weather, but there are no real problems. They are doing as good as can be expected- doing really well right now.

2024 BOARD MEETING DATES

Rubio **moved** and Dye **seconded** for the approval of the 2024 Board Meeting Dates.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio

Nays: None

Motion **carried** 5-0.

Vice-President Dye asked that Rachel send those dates out in the meeting format again because that worked out very good.

PERSONNEL REPORT

There was no Personnel Report.

FINANCIAL REPORT

Business Manager, Rachel Montes, stated that she does have an edit to the cover sheet. Under number 2 (Sewer Budget Comparison Year to Date October 2023), the cash balance is not that dollar amount. It should read \$5,737,318. She added a 6.

DEPARTMENT REPORTS

Sewer Maintenance

No questions or comments.

Safety

No questions or comments.

CONSULTANT REPORTS

MJHY, LLC

Mike Hickey stated that he sat in on a meeting with Donohue and HSD regarding the CMDF facility last week.

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DONOHUE

Natalie Cook stated that all the work leading up to the meeting that Mike Hickey sat in last week for the CMDF facility. There are a couple other items on the status report, but she will answer questions on anything.

RESOLUTIONS

The Board considered Resolution No. 28-2023: RE: A Resolution by the Board of Sanitary Commissioners of the Sanitary District of Hammond, Lake County, Indiana Authorizing the Permanent Transfer of \$392,257 for the 4th Quarter of 2023 from the Operation and Maintenance Fund (6201) to the Replacement Fund (6206).

Dye **moved** and Hawkins **seconded** to approve Resolution No. 28-2023.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio
Nays: None
Motion **carried** 5-0.

The Board considered the Bank Reconciliation Document dated October 31, 2023.

Miller **moved** and Rubio **seconded** for the approval of the Bank Reconciliation Document dated October 31, 2023.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio
Nays: None
Motion **carried** 5-0.

The Board considered the Bank Reconciliation Document dated November 30, 2023.

Dye **moved** and Miller **seconded** for the approval of the Bank Reconciliation Document dated November 30, 2023.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio
Nays: None
Motion **carried** 5-0.

The Board considered the Claims Approval Docket 12-12-23.

Dye **moved** and Hawkins **seconded** for the approval of the Claims Approval Docket 12-12-23.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio
Nays: None
Motion **carried** 5-0.

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President Dimopoulos called for Old Business

There was no old business to discuss.

President Dimopoulos called for New Business

There was no new business to discuss.

President Dimopoulos called for Reports from Commissioners

Vice-President Dye wanted to wish everyone a Merry Christmas and Happy Holidays.

Commissioner Hawkins said he will wish everyone the same. He also wanted to thank Jeff and Dan for the improvements made at Cobblestone. He thinks the blue color scheme looks really nice.

President Dimopoulos called for Public Expression

There was no public expression.

President Dimopoulos called for a motion to adjourn the meeting

Miller **moved** and Rubio **seconded** for adjournment.

Ayes: Dimopoulos, Dye, Hawkins, Miller, Rubio


Nays: None

Motion **carried** 5-0. The meeting was adjourned at 4:06 p.m.

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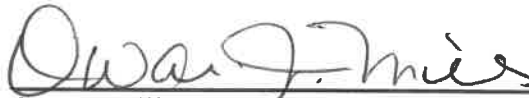
Sam Dimopoulos, President



Michael Dye, Vice-President



Michael Hawkins, Sr., Member



Owana Miller, Member



Monica Rubio, Member
(attending and voting via teleconference)

ATTEST:



Rachel Montes, Secretary

Kaleigh Boyle, Assistant Secretary

Board Minutes Prepared By: Kaleigh Boyle